



DEPARTMENT OF AVIATION

Stephanie A. Miner, Mayor

TO: SYR Airport Community
FROM: Commissioner Rory McMahon, SYR Airport
DATE: December 28, 2010
RE: International Diversions and Activation of the Intl Passenger Lounge

In anticipation of the USDOT's (United State Department of Transportation) Passenger Bill of Rights extension to non-domestic/internationally originated flights entering the US (both scheduled and unscheduled), the City of Syracuse in conjunction with US Customs and Border Protection have designated an area in the lower South Concourse as an area where "International" passengers can be deplaned for purposes of meeting the concerns (ex: fines) and deadlines (ex: 3 hour rule) brought forward as part of this "bill".

It is imperative that in order to maintain the security of the SYR Airport, every effort by the SYR Airport Community should be taken to make the following notifications when there is any indication that any unscheduled "internationally originated flight" will be landing at SYR (and scheduled internationally originating flight if landing time would be hours earlier from that first reported).

US Customs and Border Protection (CBP)

Patrick Cohan, Port Director

Office-315-455-8446

Cell-315-523-2858

City of Syracuse, SYR Airport Operations Division (OPS)

Office-315-455-3666 (ADS 3666)

Cell-315-374-4403, 4405 or 4629

Department of Homeland Security-Transportation Security Administration (DHS-TSA)

Dan Liddell, Federal Security Director

315-455-3300

Once these notifications have take place, and US Customs is either physically present or has made the determination that an airplane's passengers can be deplaned, the City of SYR will provide internal access to the Intl. Passenger Lounge (by either City Operations or SPD) to the SYR Airline staff (assuming a SYR Airline or its affiliate will be providing ground handling). Each Airline should have provided for the proper credentialing of local staff members to access this CBP designated area. The door leading from the lounge area to the terminal lobby will be secured by DHS TSA. Additionally the door between the passenger lounge and the CBP screening area will be also secured by DHS TSA. Access to the restrooms in the screening area will be made providing an escort is provided to and from the restroom by either a credentialed airline employee or another appropriate party (City, SPD, DHS TSA...). Externally, efforts should be made to utilize the jetbridge at Gate 3 for deplaning passengers (assuming jetbridge is suitable for aircraft) or wherever SYR Operations instructs airline to park aircraft. If transportation from aircraft parking position and terminal is necessary, the City will make every effort to use its passenger bus to transport passengers from aircraft to terminal.

Once inside the terminal (passenger lounge), passengers will be accommodated as determined by the CBP in conjunction with the abilities of the City of Syracuse and the "Interested" airlines.

DEPARTMENT OF HOMELAND SECURITY
U.S. Customs and Border Protection

APPLICATION FOR IDENTIFICATION CARD

19 U.S.C. 66, 1551, 1555, 1565, 1624, 1641;
19 CFR 112.42, 118, 122.162, 146.6

OMB No.1661-0008
Exp. 10-31-2012

1. TYPE OF ACTIVITY REQUIRING IDENTIFICATION CARD <input type="checkbox"/> Cartman/Lighterman <input type="checkbox"/> Broker's Employee <input type="checkbox"/> CBP Security Area Identification <input type="checkbox"/> Warehouse Officer or Employee <input type="checkbox"/> Container Station Employee <input type="checkbox"/> Foreign Trade Zone Employee <input type="checkbox"/> CES Employee					2. DATE OF THIS APPLICATION					
3. NAME (Last, First, & Middle)					4. SOCIAL SECURITY NUMBER					
5. LIST ANY OTHER NAMES YOU HAVE EVER BEEN KNOWN BY (Nicknames, aliases, etc.)					6. DATE OF BIRTH					
7. HOME ADDRESS (Number, Street, City, State, and ZIP Code)					8. NAME AND ADDRESS OF PRESENT EMPLOYER					
9. HOME PHONE NUMBER					10. BUSINESS PHONE NUMBER					
11. PLACE OF BIRTH (City, County, State, and Country)			12. HEIGHT		13. WEIGHT		14. COLOR HAIR		15. COLOR EYES	
16. VISIBLE SCARS OR MARKS										
17. U.S. COAST GUARD PORT SECURITY CARD NUMBER					18. U.S. MERCHANT MARINE CARD NUMBER					
19. HAVE YOU EVER APPLIED FOR CARD IN ITEM 17 OR ITEM 18? <input type="checkbox"/> YES <input type="checkbox"/> NO (Skip Items 20 and 21)					20. HAS APPLICATION FOR EITHER CARD IN ITEM 17 OR 18 BEEN DENIED? <input type="checkbox"/> YES (If Yes, explain in Item 21) <input type="checkbox"/> NO (Skip Item 21)					
21. EXPLANATION OF APPLICATION DENIAL										
22. LIST ALL RESIDENCES DURING THE LAST 5 YEARS (List in reverse order, beginning with the present address)										
DATES		Number and Street				City		State		
From	To									
	PRESENT									
23. HAVE YOU EVER SERVED IN THE ARMED SERVICES OF THE U.S.? <input type="checkbox"/> YES <input type="checkbox"/> NO (Skip Items 24-28)					24. BRANCH OF SERVICE					
25. DATES OF SERVICE					26. SERIAL NUMBER			27. TYPE OF DISCHARGE		
28. IF DISCHARGE WAS OTHER THAN HONORABLE, EXPLAIN IN FULL DETAIL										
29. HAVE YOU EVER APPLIED FOR AN IDENTIFICATION CARD WITH U.S. CUSTOMS AND BORDER PROTECTION?						<input type="checkbox"/> YES (If Yes, explain details) <input type="checkbox"/> NO				

30. PREVIOUS EMPLOYMENT -- LIST IN CHRONOLOGICAL ORDER, GIVING EARLIEST EMPLOYMENT FIRST (Last 10 Years)

DATES		EMPLOYER NAME AND ADDRESS	OCCUPATION
From	To		

31. HAVE YOU EVER BEEN CONVICTED OF ANY CRIME OR OFFENSE (Other than traffic violations, you may exclude any items which occurred before your 16th birthday) IN THIS COUNTRY OR ELSEWHERE? YES (If YES, explain in Item 32.) NO

32. EXPLANATION OF ALL CONVICTIONS (Federal, State, Military, or Foreign)

Date	Place	Charge	Court	Final Disposition

33. DO YOU NOW USE OR HAVE YOU EVER USED NARCOTIC DRUGS? YES (If YES, explain below.) NO **34. ATTACH PHOTOGRAPH HERE**

35. CERTIFICATION	I certify that all of the statements made in this Application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.	SIGNATURE X	DATE
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Paperwork Reduction Act Notice: The Paperwork Reduction Act says we must tell you why we are collecting this information, how we will use it, and whether you have to give it to us. We ask for this information to carry out U.S. Customs and Border Protection laws of the United States. This form is used by licensed cartmen or lightermen or their employees as an application to apply for a CBP Identification card and is required to obtain or retain a benefit. The estimated average burden associated with this collection of information is 17 minutes per respondent or recordkeeper depending on individual circumstances. The valid OMB Control Number for this Information Collection is 1651-0008.

Pursuant to the requirements of Public law 93-579 (Privacy Act of 1974), notice is hereby given that the authority to collect information on CBP Form 3078 is 5 U.S.C. 301, Reorganization Plan No. 1 of 1950; 19 U.S.C. 1551, 1565, 1624, 1641; 19 CFR 112.42. The principal purpose for collecting the information is to enable CBP to conduct a background investigation and thereby determine whether the applicant meets the criteria required for the issuance of an identification card. The information collected and contained in the applicant's file may be provided to those employees of CBP who have a need for the records in the performance of their duties. The information may also be used, when deemed appropriate, in a proceeding to revoke or suspend the identification card. Disclosure of all information requested on CBP Form 3078 is voluntary; however, failure to disclose some or all of this information may result in CBP's inability to conduct the required background investigation.

SYRACUSE OPERATIONAL GUIDE

AIRSTARTS

BOTTLES

US
CO
FEDEX

ENGINE

DL
US
LANDMARK
UAX
UPS
FEDEX

GPU 28 VOLTS (3-PRONGS)

CO	EXEC.
DL	FEDEX
UAX	LANDMARK - 4
US - 3	UPS

BELT LOADERS

CO - 2	UAX - 2
DL - 3	US - 4
FEDEX - 4	UPS - 3
	LANDMARK - 3

MOBILE LIFTS

DL
CO
US
CITY/DOA

BUSES

City- 1 AIRPORT ONLY ACCESS
34 - PAX
1 - WCHR PAX

JETS OR REGIONALS (6-PRONGS)

DL - 2	FEDEX
LANDMARK	UPS
UAX	US - 1
B6	

CONTAINER LOADERS

FEDEX - UPPER AND LOWER DECK
UPS - LOWER DECK ONLY

LAV CARTS

DL - 2	LANDMARK - 3
UA	CO
US - 1	

DEICING TRUCKS

LANDMARK - 6
UPS - 2
FEDEX

LAV TRUCKS

US

PICK-UP TRUCKS

US - 2 (1 LIFT GATE) (IBOB-TAILS)
LANDMARK - 5

PAYLOADERS

LANDMARK - 2
DOA

FORK LIFTS

<u>SMALL</u> 8000LBS FEDEX UPS	<u>MEDIUM</u> 12000LBS Landmark	<u>LARGE</u> 15000LBS Landmark
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PCA'S

DL - 3	UAX - 2
US - 3 - HEAT	FEDEX
CO - HEAT	UPS
LANDMARK - 2 - HEAT	
B6 - 2 PCA'S	US - BOTH

PLOW TUGS

CO
DL - 2
UA
US - 1

WATER - POTABLE

<u>Cart</u>	<u>Truck</u>
UAX	US - ONLY

PUSHBACK TUGS

DL - 2	CO - REGIONAL
FEDEX - 2	
US - 2	LANDMARK - 2
UAX	UPS

WING LADDERS

DL FEDEX
US UPS
LANDMARK

STAIRS

<u>HAND</u>	<u>TRUCK</u>
DL - MAINLINE	US - 1
CO - 2	LANDMARK - 1 (will only reach 767 not 777)
US - 2	EXEC. - 2
FEDEX - 1	AE - up to 777 - ots
DL - 1	

TUGS

UAX - 2	UPS - 2
US - 10	FEDEX - 3
CO - 2	LANDMARK - 8
DL - 6	

TOW BARS

EMD145-CO,UAX,US,DL	MD80-AE,DL
EMB140-CO,UAX,US	DC9-DL,AIRBORNE
EMB135-CO,UAX,US	BEECH 1900 -AE
Q410-CO	
GRJ-UAX,US,DL	
777-NONE	
A300-AE,US,UPS	
767-AE	
757-AE,UPS,DL	
737-AE,US,DL	

VANS

LANDMARK - 2 MINIVANS
LANDMARK - 8 PAX VAN
CENTURY - 4 VANS

MISC

AIR COMPRESSOR - US, LANDMARK
CUSHMAN - GOLF CART
JETWAY FRAME - US, AE

As provided by Piedmont (USAirways)

AC0050 2008 TLD-ACE-
DEVTEC AIR
CONDITIONING/HEAT
CART

AC0071 1986 AIR-A-PLANE
CORPORATION
AIRCRAFT HEATING
UNIT - TRLR GREY

AC0072 1990 AIR-A-PLANE
CORPORATION
AIRCRAFT HEATING
UNIT - TRLR GREY

AC0073 1989 AIR-A-PLANE
CORPORATION
AIRCRAFT HEATING
UNIT - TRLR GREY

AS0089 1987 ACE
MANUFACTURING
ACE AIRSTART -
BOTTLE GREY

AS0090 2001 TLD-ACE-
DEVTEC TLD
AIRSTART-
CONT.FLOW-TRAILER
GREY

BL0240 2008 WOLLARD
EQUIPMENT CO
WOLLARD PERKINS
BELTLOADER GREY

BL0241 2008 WOLLARD
EQUIPMENT CO
WOLLARD PERKINS
BELTLOADER GREY

BL0242 2008 WOLLARD
EQUIPMENT CO
WOLLARD PERKINS
BELTLOADER GREY

11/20/21

<u>BL0243</u>	2008 WOLLARD EQUIPMENT CO WOLLARD PERKINS BELTLOADER GREY
<u>BL0278</u>	1990 TUG MANUFACTURING INC TUG BELTLOADER WHITE
<u>BS0031</u>	1999 BENTZ MOBLE PRODUCTS BENTZ ERJ BOARDING STAIR GREY
<u>BS0170</u>	2003 AIRCRAFT GROUND EQUIPMENT NOVA COMMUTER BOARDER GREY
<u>BS0280</u>	2001 NMC-WOLLARD AIRPORT EQUIP CO WOLLARD PASSENGER STAIR UNIT GREY
<u>BS0300</u>	2010 KEITH CONSOLIDATED INDUSTRIES KCI PASSENGER ASSIST RAMP
<u>DI0190</u>	1999 STERLING TRUCK CORPORATION STERLING L7501 CAB AND CHASSIS WHITE
<u>DI0190R</u>	1999 FMC CORPORATION FMC DEICER ENCLOSED BASKET WHITE
<u>DI0191</u>	1999 STERLING TRUCK

	CORPORATION STERLING L7501 CAB AND CHASSIS WHITE
<u>DI0191R</u>	1999 FMC CORPORATION FMC DEICER ENCLOSED BASKET WHITE
<u>DI0192</u>	1999 STERLING TRUCK CORPORATION STERLING L7501 CAB AND CHASSIS WHITE
<u>DI0192R</u>	1999 FMC CORPORATION FMC DEICER ENCLOSED BASKET WHITE
<u>DI0193</u>	1999 STERLING TRUCK CORPORATION STERLING L7501 CAB AND CHASSIS WHITE
<u>DI0193R</u>	1999 FMC CORPORATION FMC DEICER ENCLOSED BASKET WHITE
<u>GP0135</u>	2000 HOBART BROTHERS INCORPORATED HOBART 28V GPU RECTIFIER GREY
<u>GP0190</u>	1986 HOBART BROTHERS INCORPORATED HOBART 28V GPU GREY
<u>GP0195</u>	1987 HOBART BROTHERS

GP0355 INCORPORATED
HOBART 28V GPU
GREY
2001 TRILECTRON
INDUSTRIES 90KVA
GPU - TRAILER GREY

GP0356 1986 FORD MOTOR
COMPANY PICKUP
TRUCK GREY

GP0356R 1986 HOBART
BROTHERS
INCORPORATED
HOBART GPU 60KVA -
TRUCK

JR0047 2004 ADAPTIVE
ENGINEERING
BOARDING BRIDGE
ADAPTER

JR0053 2005 ADAPTIVE
ENGINEERING
BOARDING BRIDGE
ADAPTER

JR0107 2006 ADAPTIVE
ENGINEERING
BOARDING BRIDGE
ADAPTER

LV0038 2000 BENTZ MOBLE
PRODUCTS BENTZ
LAV CART 250 GA
GREY

LV0079 2000 FORD/WOLLARD
WOLLARD
LAVATORY SERVICE
TRUCK GREY

RV0171 1990 FORD MOTOR
COMPANY PICKUP

RV0172 TRUCK GREY
1986 FORD MOTOR
COMPANY PICKUP
TRUCK GREY

TB0168 2000 EARLY
MACHINE SHOP MDT
EARLY MACHINE
DH8 TOWBAR GREY

TB0172 2000 EARLY
MACHINE SHOP MDT
EARLY MACHINE
DH8 TOWBAR GREY

TB0268 2004 INDUSTRIAL
WELDING
INTERCHANGEABLE
TOWBAR 75K GREY

TB0448 1999 TMH INC -
TECHMAN-HEAD
CANADA TBC45-60-00
A320/B737 TOWBAR
YELLOW

TB0449 1999 TMH INC -
TECHMAN-HEAD
CANADA TBC45-60-00
A320/B737 TOWBAR
YELLOW

TB0450 1999 TMH INC -
TECHMAN-HEAD
CANADA TBC45-60-00
A320/B737 TOWBAR
YELLOW

TB0451 2005 INDUSTRIAL
WELDING EMB170/190
TOWBAR YELLOW

TB0452 2008 INDUSTRIAL
WELDING EMB170/190

<u>TB0461</u>	TOWBAR YELLOW 1900 TRONAIR INTERCHANGEABLE TOWBAR BLUE
<u>TB0508</u>	2010 INDUSTRIAL WELDING INTERCHANGEABLE TOWBAR 125K 2000 CLYDE
<u>TB0549</u>	MACHINES CLYDE TOWBAR - 757 YELLOW
<u>TH0009</u>	2003 TRONAIR CRJ200 TOWBAR HEAD BLUE
<u>TH0157</u>	2004 INDUSTRIAL WELDING ERJ145 TOWBAR HEAD GREY
<u>TH0161</u>	2004 INDUSTRIAL WELDING CRJ200 TOWBAR HEAD GREY
<u>TH0219</u>	2004 INDUSTRIAL WELDING CRJ701 TOWBAR HEAD GREY
<u>TH0402</u>	2001 TRONAIR CRJ200 TOWBAR HEAD BLUE
<u>TV0756</u>	2002 FMC TECHNOLOGIES INC FMC PUSHBACK TRACTOR GREY
<u>TV0757</u>	1986 STEWART / STEVENSON S/S PUSHBACK TRACTOR
<u>TV0758</u>	1987 BENTZ MOBLE/FORD MOTOR BENTZ CARGO TRACTOR

TV0759 1987 BENTZ
MOBLE/FORD MOTOR
BENTZ CARGO
TRACTOR GREY

TV0760 2008 HARLAN
INTERNATIONAL
CORP DIESEL BAG
TRACTOR GREY

TV0761 2007 HARLAN
INTERNATIONAL
CORP DIESEL BAG
TRACTOR GREY

TV0762 1988 TUG
MANUFACTURING
INC TUG BAGGAGE
TRACTOR (CUMMINS)
GREY

TV0763 1988 TUG
MANUFACTURING
INC TUG BAGGAGE
TRACTOR (CUMMINS)
GREY

TV0764 1988 TUG
MANUFACTURING
INC TUG BAGGAGE
TRACTOR (CUMMINS)
GREY

TV0765 1988 TUG
MANUFACTURING
INC TUG BAGGAGE
TRACTOR (CUMMINS)
GREY

TV0766 1988 TUG
MANUFACTURING
INC TUG BAGGAGE
TRACTOR (CUMMINS)
GREY

TV0767 1988 TUG
MANUFACTURING
INC TUG BAGGAGE
TRACTOR (CUMMINS)
GREY

TV0768 1988 TUG
MANUFACTURING
INC TUG BAGGAGE
TRACTOR (CUMMINS)
GREY

TV0769 1988 TUG
MANUFACTURING
INC TUG BAGGAGE
TRACTOR (CUMMINS)
GREY

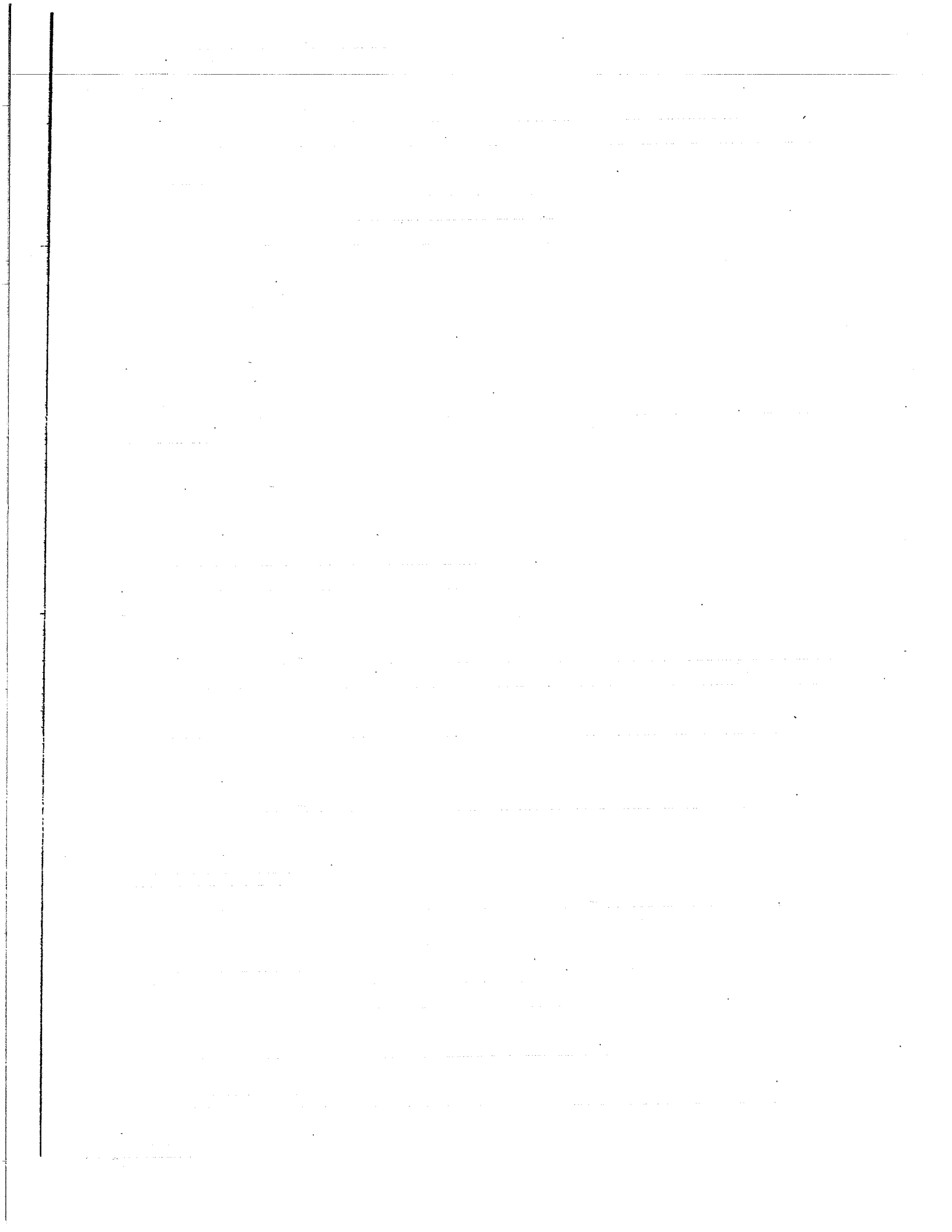
UT0178 1988 CUSHMAN CUS
GAS PERSONNEL
CARRIER GREY

UT0181 2000 FORD/WOLLARD
WOLLARD POTABLE
WATER TRUCK GREY

UT0182 1991 INTERTHOR
INCORPORATED
INTERTHOR PALLET
JACK

VC0154 2004 AIRCRAFT
GROUND EQUIPMENT
NOVA HAND
BAGGAGE CART
GREY

VC0155 2004 AIRCRAFT
GROUND EQUIPMENT
NOVA HAND
BAGGAGE CART
GREY





Richard McDaniel
Station Manager SYR

Delta Air Lines, Inc.
1000 Col. Eileen Collins BLVD
Syracuse, NY 13212
Richard.a.McDaniel@delta.com

Richard McDaniel
Delta Air Lines Station Manager
Syracuse International Airport
Syracuse, NY 13212

Here is the Delta equipment list to aid in assisting airlines in the event that the diversion lounge needs to be activated.

Tow Bars:

737
757
767-200/300
MD88/90
DC9
A319

Air Stairs:

727
737
MD88/90 DC9
A319

Air Start

MD88/90 DC9
737
757
767
A319/320

2 Lavatory service Carts

5 GPU's
3 Heat Carts

2 Pushback Tugs

MD88/90 DC 9
737/757/767
A319/320

Sincerely,

Richard McDaniel

Maureen Fogarty

From: Silvio Chavez [silvio.chavez@thyssenkrupp.com]
Sent: Thursday, December 09, 2010 12:40 PM
To: Maureen Fogarty
Subject: RE: SYR Jet Bridge
Attachments: Slope Calculations.pdf

Attached please find a Slope calculation which gives the height range the PBB (Passenger Boarding Bridge) cab bumper can reach with the following assumptions:

- Apron slope 1% away from the terminal building
- PBB cab rotation of 90 degrees, and PBB rotation of 60 degrees (worst case scenario)
- Lift column mounting position P3 (86" height from apron to lower mechanical limit measured at lift column)
- Solid tires

Based on this assumptions the PBB can service any aircraft with a sill height within the range:

PBB fully extended: 71" to 218"
PBB fully retracted: 96" to 205"

If you provide a plan view drawing of your airport layout in CAD, we can give you a more detailed analysis.

I hope this helps you, let me know if you have any questions.

Silvio

From: Maureen Fogarty [mailto:FOGARTYM@syrairport.org]
Sent: Wednesday, December 08, 2010 1:26 PM
To: Silvio Chavez
Subject: FW: SYR Jet Bridge

Just wondered if you had anything for me with respect to range of aircraft this jetbridge could handle?

Thanks!

From: Maureen Fogarty
Sent: Friday, November 26, 2010 11:31 AM
To: 'silvio.chavez@thyssenkrupp.com'
Subject: SYR Jet Bridge

Model # is TB4320.5-3

Measurement from ground to bottom of door (leading to JB) is 13 feet, 3 inches

If you need additional information, please advise.

Thanks!

Christina Reale

From: Michael Morrison [michael.morrison@gatags.com]
Sent: Friday, November 04, 2011 12:32 PM
To: Maureen Fogarty; 'Scott Reich'; 'Hartman, Janet'; 'Manesis, Spiros'; peter.wong@delta.com; 'Brewer, Joy M'; 'Rice, Kathleen'; 'Cooper, Elizabeth'; 'Weaver, Cheryl'; 'Lewis, Darren'; 'Gorski, Susan'; joann.garofalo@jetblue.com; 'Pope, Michelle'; 'Walsh, John'; 'Fennhahn, Art'; todd.d.dunmyer@delta.com; 'Richardson, Robert'
Cc: brian.bushnell@tsa.dhs.gov; 'COHAN, PATRICK H'; Christina Reale; John Carni; Antimo Pascarella; tony.si@gatags.com; justin.petrie@gatags.com; brendan.holiday@gatags.com; shaun.hazelymyer@gatags.com; ken.wieme@gatags.com; steve.vesser@gatags.com
Subject: RE: SYR Airport INTL Diversion Plan-updated equip list

Hi Maureen,

GAT has the following equipment in our operation and will be available opposite the needs of the JetBlue Operation:

- 1 Air Start cart
- 1 Portable GPU
- 1 Lav cart
- 1 Water cart
- 1 FMC Push Back
- 3 Belt Loaders
- 3 Tugs
- 6 Baggage carts
- 1 Turbo Way (JetBlue's property, is used in place of air-stairs)
- 1 Conditioned Air cart (JetBlue's property, a second one will be coming into service at a later date)
- 2 A320 Tow Bars
- 1 E190 Tow Bar

Once the needs of the JetBlue operation have been met, unused equipment and GAT crew can be made available for diversions. Thank you.

Michael Morrison
SYR GAT General Manager

-----Original Message-----

From: Maureen Fogarty [mailto:FOGARTYM@syrairport.org]

Sent: Friday, November 04, 2011 11:48 AM

To: Scott Reich; Hartman, Janet; Manesis, Spiros; peter.wong@delta.com; Brewer, Joy M; Rice, Kathleen; Cooper, Elizabeth; Weaver, Cheryl; Lewis, Darren; Gorski, Susan; joann.garofalo@jetblue.com; Pope, Michelle; Walsh, John; Fennhahn, Art; todd.d.dunmyer@delta.com; michael.morrison@gatags.com; Richardson, Robert
Cc: brian.bushnell@tsa.dhs.gov; COHAN, PATRICK H; Christina Reale; John Carni; Antimo Pascarella

Subject: FW: SYR Airport INTL Diversion Plan-updated equip list

To include updated equipment list from Piedmont/USAirways (11/2011).

GAT, Continental, American and United,-if you would kindly add any equipment you could make available in case of such a diversion, please advise.

Thanks!

-----Original Message-----

From: Toshiba Copier [mailto:administrator@syrairport.org]

Sent: Friday, November 04, 2011 2:05 PM

To: Maureen Fogarty

Subject: Send data from MFP-07305107 11/04/2011 11:05

Scanned from MFP-07305107.

Date: 11/04/2011 11:05

Pages:17

Resolution:300x300 DPI
