



## **Syracuse Hancock International Airport**

### **Emergency Contingency Plan**

Syracuse Hancock International Airport (SYR) has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Christina R. Callahan, Executive Director at [callahanc@syrairport.org](mailto:callahanc@syrairport.org). SYR is filing this plan with the Department of Transportation because it is a small commercial hub.

This plan describes how, following excessive tarmac delays and to the extent practicable, SYR will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP)

### **Airport Information**

Name of Airport: Syracuse Hancock International Airport

Name and title of person preparing the plan: Antimo Pascarella, Airport Operations Officer

Preparer contact number: 315-455-3666

Preparer Contact e-mail: [apascarella@syrairport.org](mailto:apascarella@syrairport.org)

Date of Submission of Plan: April 3, 2017

Airport Category: Small Commercial Hub

## **Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact Airport Operations at 315-455-3666.

## **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

The Syracuse Hancock International Airport does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. We will provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to the airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

## **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

Six gates at the Syracuse Hancock International Airport are designated as common use gates. These six gates are available to air carriers, and are owned and controlled by the airport. Additionally, ten gates at the Syracuse Hancock International Airport are under preferential and/or exclusive leases to air carriers and are not fully controlled by the airport. We will direct our common use gate lessees, permittees, or users to make gates available to an air carrier seeking to deplane at a gate to the maximum extent practicable. If additional gates are needed, we will direct our tenant air carriers to make preferential and/or exclusive use gates and other facilities available to an air carrier seeking to deplane at a gate, during those time periods when the tenant airline is not using, or not scheduled to use, the gate to the maximum extent practicable.

## **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

The Syracuse Hancock International Airport has defined sterile areas capable of accommodating limited numbers of international passengers. We will coordinate with local CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

## **Public Access to the Emergency Contingency Plan**

The Syracuse Hancock International Airport will provide public access to its emergency contingency plan through one or more of the following means:

- Posting in a conspicuous location on the airport website [www.flysyracuse.com](http://www.flysyracuse.com)